



Loudoun County, Virginia

Department of Management and Financial Services
Division of Procurement
MSC #41C
1 Harrison Street, SE, 4th Floor
Leesburg, Virginia 20175
www.loudoun.gov/procurement

March 8, 2010

NOTICE TO BIDDERS

ADDENDUM NO. 2

QQ-01556

The following changes and/or additions shall be made to the original Invitation for Bid No. QQ-01556, JANITORIAL SERVICES FOR DEPOT COURT FACILITY. Please acknowledge receipt of this addendum by signing and returning with your bid.

1. Answers to questions received by the County.

Prepared By: Philip Butterfass, CPPB /s/
Contracting Officer

Date: March 8, 2010

Acknowledged By: _____ Date: _____

QUESTIONS RECEIVED BY THE COUNTY

- Q. How many employees work at the facility?
A. Please refer to Addendum #1.
- Q. How many events has the facility hosted using the 1st floor event/conference rooms and how many people attended these events? Including the weekend religious services.
A. The County does not track visitor counts so this information is not available.
- Q. What is the average number of monthly visitors?
A. The County does not track this information. Therefore, this information is not available.
- Q. What is the approximate split of square footage that gets cleaned on Monday, Wednesday and Thursday?
A. The sections of this facility that would require the Monday, Wednesday and Thursday cleaning services were listed in the solicitation. Each bidder was afforded the opportunity to perform their own calculations as part of the pre-bid conference site visit.
- Q. Is there a performance bond with this IFB?
A. The County does not require a performance bond with this IFB.
- Q. What is the present cost for janitorial services at Depot Court?
A. The present cost can be obtained by sending an email to Philip.butterfass@loudoun.gov.
- Q. What are the different types of floors and its square footage?
A. Please refer to Section 5.1 of the solicitation.
- Q. Does a sole proprietor/owned company need to obtain a State Corporation Commission Certificate?
A. Please refer to Section 7.24 of the solicitation. The County will follow the requirements of the State Corporation Commission as to what organizations will need to obtain this certificate.